WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 9TH JULY 2020

ON-LINE VIA ZOOM DUE TO COVID-19, AT 7.00 P.M.

In the Chair:	**Cllr. Bentley**
Present:	**Cllrs. Boyce, Byrne, Evans, Fenn**
Clerk:	**Mrs. Cook**
Also Present	**Cllr Chapman and three members of the public**

20/095	**WELCOME, APOLOGIES FOR ABSENCE** The Chairman welcomed everyone to the meeting. No apologies had been received from Cllr Grimsey or Cllr Hearne.
20/096	**DECLARATION OF INTERESTS** No Cllrs declared an interest.
20/097	**PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST** No members of the public had contacted the Clerk prior to the meeting nor wished to speak on-line.
20/098	**WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT** Cllr Chapman spoke briefly on the following items: The Scrutiny Committee meeting rejecting the paper on charging for green waste collection. Full Council Meeting to be held next week.
20/099 *20046*	**CONFIRMATION OF MINUTES** **RESOLVED that the minutes of the meeting held on Thursday 11th June 2020 were a true record of the meeting and would be signed by the Chairman outside the meeting.**
20/100 *20047*	**PLANNING APPLICATION** 1) **PLANNING APPLICATION: 201102/3. LONG FARM HOUSE, LONGS FARM, MAIN ROAD, WORMINGFORD, CO6 3AN**. REMOVAL OF THE EXISTENT SINGLE STOREY EXTENSION AND REPLACE WITH A SINGLE STOREY EXTENSION OF SIMILAR FOOTPRINT. REMOVAL OF A SECTION OF THE KITCHEN'S EAST WALL, TO SERVE THE LINK TO THE PROPOSED ADDITION. DEEPENING OF THE EXISTING REAR/EAST ELEVATION WINDOW TO ACCOMMODATE A PAIR OF DOORS. INCREASE OF THE EAST GABLE WINDOW'S SIZE TO FIRST FLOOR BEDROOM. **RESOLVED that the Councillors have no comment on this application.**
20/101	**PLANNING APPLICATION UPDATE** 1) **PLANNING APPLICATION: 200978. LAND WEST OF CLARGETT, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AD. PROPOSED CHANGE OF USE OF HIGHWAY LAND TO PRIVATE LAND.** The Clerk confirmed that conditional approval had been granted. 2) **PLANNING APPLICATION: ESS/34/20/COL: COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD.** The Clerk confirmed that conditional approval had been granted. 3) **PLANNING APPLICATION: 200459.** FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, COLCHESTER. The Clerk confirmed that no decision had yet been reached.

	4) **PLANNING APPLICATION: 193069.** LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD, WAKES COLNE, COLCHESTER, CO6 2AP. The Clerk confirmed that no decision had yet been reached.
20/102	**REC TRUST** A report had been circulated to Cllrs prior to the meeting, which would be attached to the minutes. In addition it was reported that the Village Hall was broken into on Tuesday 7th July sometime after 5pm. This has been reported to the Police.
20/103 *20048*	**FOOTPATH REPRESENTATIVE 2020/21** **RESOLVED that the all Councillors would report any issues with the footpaths to the Clerk. An advert for a representative would be put in the Worm once this was being published again.**
20/104 *20049*	**REQUEST FROM FORDHAM PARISH COUNCIL** Cllr Nick Durlacher from Fordham Parish Council gave a brief outline of their proposal to reinstate a bi-annual liaison meeting with Fairfields Farm. Cllrs discussed the permitted working hours of Fairfields Farm, which have now been extended and agreed with by Colchester Borough Council. Increased traffic and odours were discussed as the main issues and should still be reported if this was problematic. It was agreed that it would be beneficial to keep a dialogue open. **RESOLVED that Fordham Parish Council would arrange a liaison meeting and a representative from Wormingford Parish Council would attend.**
20/105 *20050*	**PLAY AREA INSPECTION REPORT** Councillors discussed the ROSPA report and agreed to get a quote in order to fix the bin and mend the concrete surrounds. Cllrs carried out a COVID-19 Risk Assessment with regards to re-opening the Play Area. **RESOLVED that the Parish Council would open the play area once the Risk Assessment had been finalised, two swings were taken out of action and clear signage was in place.**
20/106 *20051*	**DEFIBRILLATOR** **RESOLVED that the Parish Council apply for a grant of £1,000 either with CIF or with Cllr Anne Brown towards the installation of a defibrillator on the outside of the village hall.**
20/107 *20052*	**WORMINGFORD BRIDGE** **RESOLVED to send the responses received from the local businesses to Essex County Council to consider a width restriction on the Wormingford Bridge.**
20/108	**CALC MEETING** Cllr Byrne confirmed that he attended the virtual meeting on the 18th June. The minutes had been circulated to all Councillors. The main points raised were the proposed rapid transport and link roads for the A120/A133.
20/109	**LOCALITY BUDGET** A discussion took place over an activated light to be installed at the Village Hall. The Recreation Trust agreed to look into this and to obtain a quote for consideration.
20/110	**S106 MONEY** A discussion took place over possible ideas to put forward for possible S106 funding. This would be put on the agenda for September for further discussions.
20/111 *20053*	**EALC COURSES** **RESOLVED that Cllr Byrne attend the virtual New Councillor training course held by EALC at a cost of £40.**
20/112	**FINANCIAL MATTERS** **1) FINANCIAL STATEMENT.** The eight invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.

Payee	Description	Invoice	Chq Number	Net	VAT	Gross
Employee	Salary	PAYE	SO	£ 301.20	£ -	£ 301.20
Essex Pension Fund	Pension	N/A	SO	£ 97.68	£ -	£ 97.68
Employee	Expenses	N/A	101406	£ 25.76	£ -	£ 25.76
Stour Valley Tree Services Ltd	Hedge and shrub cutting	N/A	101407	£ 75.00	£ -	£ 75.00
Playsafety Ltd	Annual Play Area Inspection	28/03/2034	101408	£ 75.50	£ 15.10	£ 90.60
Wormingford Recreation Trust	Post Office Subsidy	WRTgt01720	101409	£ 90.00	£ -	£ 90.00
Wormingford Recreation Trust	Village Hall Hire	WRT/10220	101410	£ 52.50	£ -	£ 52.50
EALC	Cllr Training		101411	£ 40.00	£ -	£ 40.00
				£ 757.64	£ -	£ 772.74

20054

RESOLVED that after further consideration eight payments detailed on the schedule be authorised for payment.

2) MONTHLY BUDGET INFORMATION

The Clerk had circulated the budget information prior to the meeting. No questions were raised.

20/113 **CORRESPONDENCE RECEIVED**

All correspondence had been circulated to Councillors.

20/114 **CHAIRMAN & CLERK'S REPORT**

The Chairman confirmed the following:

A volunteer scheme has been set up by the Parish Council in order to help self-isolating residents; further information can be obtained from the Clerk.

Cllr Bentley thanked everyone for attending and the meeting closed at 8.10pm.

The date of the next meeting would be Thursday 10th September at 7.00pm, we expect this to be another on-line meeting but this would be confirmed one week prior to the meeting.

Signed:.....

Chairperson of the Parish Council Date: 10th September 2020

MRS HELEN COOK
CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: wormingford@outlook.com

6th July 2020

Report for WPC meeting 9th July 2020

The kitchen roof on the Hall has now been repaired.

The Post Office commenced Friday sessions again from July 3rd.

We have 2 more people interested in becoming Trustees. We will be having a meeting with them on 21st July.

We are opening just one toilet in the Pavilion for Footballers to use when they are training on the field.

Trustees have made the decision not to open to hirers, we will review the situation after the school holidays. We are not yet allowed to open for sports as Gyms are not yet open, events or parties as it is not possible to achieve social distancing.

The taps, sink plugs and the toilet seat in the disabled toilet have all been replaced. The new taps are self-closing to avoid wasting water.

Gill Tansley
Treasurer.