WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 7TH MAY 2020

ON-LINE VIA ZOOM DUE TO COVID-19, AT 7.00 P.M.

In the Chair:	**Cllr. Bentley**
Present:	**Cllrs. Boyce, Byrne, Evans, Fenn**
Clerk:	**Mrs. Cook**
Also Present	**Two members of the public**

20/064	**WELCOME, APOLOGIES FOR ABSENCE** The Chairman welcomed everyone to the meeting. Cllr Grimsey had sent her apologies. No apologies had been received from Cllr Hearne.
20/065	**DECLARATION OF INTERESTS** No Cllrs declared an interest.
20/066	**PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST** No members of the public had contacted the Clerk prior to the meeting.
20/067	**WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT** Cllr Chapman was not present.
20/068 *20024*	**CONFIRMATION OF MINUTES** **RESOLVED that the minutes of the meeting held on Thursday 12th March 2020 were a true record of the meeting and would be signed by the Chairman outside the meeting.**
20/069 *20025*	**RESPONSIBLE FINANCIAL OFFICER** **RESOLVED that Mrs Helen Cook continue as the Responsible Financial Officer for Wormingford Parish Council.**
20/070 *20026*	**SLCC GUIDANCE – COVID-19** **RESOLVED that the Clerk be given delegation of power for decisions during any period of restricted activity declared by the Government in respect of the COVID-19 virus.**
20/071 *20027*	**PLANNING APPLICATION** 1) **PLANNING APPLICATION: ESS/34/20/COL: COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD. PROPOSED EXTERNAL AND INTERNAL ALTERATIONS AT THE EXISTING RECYCLING FACILITY.** **RESOLVED that the following comments on application ESS/34/20/COL are submitted to Essex County Council.** • In the supporting statement 3.3 it mentions a new acoustic wall, however this is not seen in the drawings, could this be clarified? • Please could you confirm whether the windows will be able to be opened, as some concern was raised that if they were opened they would be contribute to increased noise and smell to the local amenity. • Could Essex County Council confirm why the nearest neighbour to the site was not contacted about this application?

20/072 **PLANNING APPLICATION UPDATE**

1) **PLANNING APPLICATION: 200459.** FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, COLCHESTER.

The Clerk confirmed that no decision had yet been reached.

2) **PLANNING APPLICATION: 193069.** LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD, WAKES COLNE, COLCHESTER, CO6 2AP.

The Clerk confirmed that no decision had yet been reached.

3) **PLANNING APPLICATION: 200061.** COPPINS, MAIN ROAD, WORMINGFORD, COLCHESTER, CO6 3AX.

The Clerk confirmed that conditional approval had been granted.

20/073 **REC TRUST**

A report had been circulated to Cllrs prior to the meeting which would be attached to the minutes.

20/074 **INSURANCE**

20028

RESOLVED that the Insurance policy be renewed with Zurich at a cost of £448.17.

20/075 **MEMBERSHIP**

20029

RESOLVED that the membership to EALC/NALC for 2020/21 be renewed at a cost of £142.46.

The Recreation Trust would pay for their membership to the RCCE.

20/076 **FINANCIAL MATTERS**

1) FINANCIAL STATEMENT.

The eleven invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.

Date	Payee	Description	Invoice	Chq Number	Net	VAT	Gross
SO	Employee	Salary	PAYE	SO	£ 301.20	£ -	£ 301.20
SO	Essex Pension Fund	Pension	N/A	SO	£ 92.52	£ -	£ 92.52
					£ 393.72	£ -	£ 393.72

Expenditure April 2020

Expenditure							
Date	Payee	Description	Invoice	Chq Number	Net	VAT	Gross
SO	Employee	Salary	PAYE	SO	£ 301.20	£ -	£ 301.20
SO	Essex Pension Fund	Pension	N/A	SO	£ 92.52	£ -	£ 92.52
07/05/2020	Essex Pension Fund	Pension	N/A	101395	£ 5.16	£ -	£ 5.16
07/05/2020	H Cook	Expenses	N/A	101402	£ 25.43	£ -	£ 25.43
07/05/2020	Wormingford Recreation Trust	S137 Grant	N/A	101396	£ 1,200.00	£ -	£ 1,200.00
07/05/2020	Pale September	Website	277	101398	£ 133.00	£ -	£ 133.00
07/05/2020	Dove Support	Website assistance	1107	101399	£ 87.00	£ 17.40	£ 104.40
07/05/2020	EALC	Membership	12629	101400	£ 142.46	£ -	£ 142.46
07/05/2020	Zurich Municipal	Insurance	44278723	101401	£ 448.17	£ -	£ 448.17

					£ 2,434.94	£ 17.40	£ 2,452.34

20030 **RESOLVED that after further consideration eleven payments detailed on the schedule be authorised for payment.**

2) MONTHLY BUDGET INFORMATION

The Clerk had circulated the budget information prior to the meeting. No questions were raised.

3) VAT CLAIM

20031 **RESOLVED that the Parish Council submit a VAT Claim of £95.56 for the financial year 2019/20.**

4) TO CONFIRM STANDING ORDERS FOR 2020/21.

20032 **RESOLVED that the Standing Order for the Salary of the Clerk remains the same however the Standing Order for the Clerk's pension is increased to £97.68 and a letter is sent to Barclays Bank.**

5) GRANTS FOR 2020/21

20033 **RESOLVED that the Recreations Trust is granted £1,200, Wormingford in Bloom is granted £500, subsiding the Post Office is £260 for the financial year 2020/21 and that £400 is put aside with relationship to the Church. However, there is still no power to offer this grant.**

6) SIGNATURES FOR 2020/21

20034 **RESOLVED that the signatures for the bank account remain as Cllrs Bentley, Grimsey & Boyce for 2020/21. It was agreed to add Cllr Byrne when it was suitable.**

20/077 **CHAIRMAN & CLERK'S REPORT**

The Chairman confirmed the following:

- The Annual Assembly Meeting had been cancelled due to COVID-19.
- The Play area is currently closed due to COVID-19.
- The Recreation Trust have advised the Parish Council that the Recreation Ground and Village Hall is currently closed.
- A volunteer scheme has been set up by the Parish Council in order to help self-isolating residents; further information can be obtained from the Clerk.

20/078 **CORRESPONDENCE RECEIVED**

All correspondence had been circulated to Councillors.

Cllr Bentley thanked everyone for attending and the meeting closed at 7.20pm.

The date of the next meeting would be Thursday 11th June at 7.00pm, we expect this to be another on-line meeting but this would be confirmed one week prior to the meeting.

Signed:.....

Chairperson of the Parish Council Date: 11th June 2020

MRS HELEN COOK
CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: wormingford@outlook.com

Wormingford Recreation Trust Covid 19 issues

Play equipment was not closed by us. All play equipment is closed all over the country.

Hall & Pavilion are closed due to the Social distancing guidelines.
The only exception is the Post Office on a Wednesday afternoon. This is a benefit to the Village and stops people travelling to another location. Social distancing is being observed.

The playing field is closed. We are not a Council run facility and have no paid grounds people so are not obliged to stay open.

Rec Trust Trustees are following personal Government guidelines to only go out for work/shopping/exercise (I hour a day) or medicinal reasons. As 3 of the 4 of us are over 70. We are unable to look after the field properly and cannot take the risk of people getting hurt. Our insurance company will not pay out for any Covid 29 related problems. Brian & I are checking the Hall & Pavilion once a week to make sure no problems are developing, this is a requirement of the Insurance Company.

There are many public footpaths surrounding the Village, so it is not the only place for people to exercise.
Some of the residents in Robletts Way are worried about people walking past their homes to access the field.
We have received a number of complaints and also abuse, but we need to protect ourselves and the public.
We have received Business grants from the Borough which will help us to reinstate the condition of the playing field once we are able to open again. We are also having work done to the Pavilion which badly needs repairs to the water tanks, lighting and ceiling after one of the tanks sprung a leak.