WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 12TH OCTOBER 2020

ON-LINE VIA ZOOM DUE TO COVID-19, AT 7.00 P.M.

In the Chair:	**Cllr. Bentley**
Present:	**Cllrs. Boyce, Byrne, Evans, Fenn, Hearne**
Clerk:	**Mrs. Cook**
Also Present	**Cllr Chapman & two members of the public**

20/157	**WELCOME, APOLOGIES FOR ABSENCE** The Chairman welcomed everyone to the meeting.
20/158	**PARISH COUNCILLOR VACANCY** The Clerk confirmed that an applicant had to withdraw and no further applications had been received.
20/159	**DECLARATION OF INTERESTS** No Cllrs declared an interest.
20/160	**PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST** No members of the public had contacted the Clerk prior to the meeting nor wished to speak on-line.
20/161	**WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT** Cllr Chapman spoke briefly on the following: ❖ Colchester Borough Council budget concerns. ❖ Colchester future transport and travel plan consultation which can be found at: https://www.essexhighways.org/colchester-future-transport.aspx?fbclid=IwAR0W6RMpcP-Y0t0O4o5pGyi9DFTK-9Dssoxgw1_kPrUSLxTX_0ZwieAyK80
20/162 *20076*	**CONFIRMATION OF MINUTES** **RESOLVED that the minutes of the meeting held on Thursday 8th October 2020 were a true record of the meeting and would be signed by the Chairman outside the meeting.**
20/163	**PLANNING APPLICATION UPDATE** **1) PLANNING APPLICATION: 202064. CROWN COTTAGE, MAIN ROAD, WORMINGFORD, CO6 3AB.** The Clerk confirmed that no decision had been made. **2) PLANNING APPLICATION: 201922. MAYBEL, MAIN ROAD, WORMINGFORD, CO6 3AX.** The Clerk confirmed that the application had received an approved certificate of lawfulness. **3) PLANNING APPLICATION: 201102/3. LONG FARM HOUSE, LONGS FARM, MAIN ROAD, WORMINGFORD, CO6 3AN.** The Clerk confirmed that conditional approval had been granted.
20/164	**FAIRFIELD LIAISON MEETING** Cllr Bentley confirmed that he attended a joint liaison meeting with Fordham Parish Council via zoom on the 20th October and discussed the following points: ❖ The set up of the business.

	❖ Traffic to and from the site. ❖ Odour issues. Cllr Chapman confirmed he would be happy to look into any continuing complaints and could be contacted directly.
20/165	**REC TRUST** Mrs Tansley confirmed that the Village Hall was now closed for lockdown other than the Post Office. The Playing field would stay open over lockdown and litter picking would take place during this time. Residents were reminded to pick up after their dogs as there was an increased amount on the field.
20/166 *20077*	**DEFIBRILLATOR** **RESOLVED to sign the paperwork accepting the CIF grant of £1,000 towards the installation of the defibrillator.** Thanks was given to Essex County Council for awarding this grant. The Rec Trust confirmed that they would like to see the Defibrillator on a post adjacent to the pavilion. Contribution for the electricity used would need to go to the Football club. A new quote would be obtained and brought to the January meeting.
20/167	**PLAY AREA** The clerk confirmed that the documentation gifting the play area equipment to the Recreation Trust was currently circulating. The signage for the basketball hoop was currently been made. The Clerk confirmed that the Government had advices that the play area could remain open during the November lockdown.
20/168	**WORMINGFORD IN BLOOM** Cllr Bentley confirmed that the grant application had been received from Wormingford in Bloom, details of the accounts would also need to be received. Further details on who would be taking over as Treasurer and how the group would be working in the coming year would also need to be made clear before any further grant was released. This item would be put on the January agenda for an update.
20/169	**WORMINGFORD BRIDGE** The clerk confirmed that the Local Highway Panel application had been submitted to Essex County Council regarding installing a width restriction and had been given LCOL202030 as the reference.
20/170	**LOCALITY BUDGET** Cllrs discussed purchasing a new noticeboard however did not want pursue this at present. **RESOLVED to put forward the project of an outside light for the Village Hall for the Locality Budget.** The Clerk would send an email to Cllr Chapman on behalf of the Rec Trust once a quote was received**.**
20/171 *20078*	**WORMINGFORD FOOTPATHS** Cllrs thanked the Footpath Representative for his report. Any issues were currently being actioned and landowners were being made aware. Cllr Boyce recommended the What3words app for reporting issues on the footpath to Essex County Council. Cllrs discussed a complaint that had been received regarding social media, this had been noted. The Parish Council had no control over "I love Wormingford" Facebook page and individuals are able to post as they see fit. **RESOLVED the Risk Assessment for the Footpath Representative be adopted.**
20/172 *20079*	**PARISH COUNCIL MEETING CALENDAR FOR 2021/22** **RESOLVED that the calendar meeting for 2021 be accepted.**
20/173 *20080*	**PARISH COUNCIL LAPTOP** **RESOLVED to renew the Parish Council laptop virus software at a cost of £30.**
20/174	**FINANCIAL MATTERS** **1) FINANCIAL STATEMENT.**

The four invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.

SO	Employee	Salary	PAYE	SO	£ 309.47	£ -	£ 309.47
SO	Essex Pension Fund	Pension	N/A	SO	£ 100.35	£ -	£ 100.35
12/11/2020	Employee	Expenses Oct	N/A	101423	£ 33.36	£ -	£ 33.36
12/11/2020	Mr G D Smith	Play Area Repair	WPC001	101424	£ 295.00	£ -	£ 295.00
					£ 738.18	£ -	£ 738.18

20081 **RESOLVED that after further consideration four payments detailed on the schedule be authorised for payment.**

2) MONTHLY BUDGET INFORMATION

The Clerk had circulated the budget information prior to the meeting. No questions were raised.

3) SIGNATURES

Cllr Bryne would complete the forms as soon as possible.

20/175 **CORRESPONDENCE RECEIVED**

All correspondence had been circulated to Councillors.

20/176 **CHAIRMAN & CLERK'S REPORT**

Cllrs asked the Clerk to contact Enforcement to clarify if Daddyoaker Timber had the relevant 'Use Class' in terms of planning to be working from Paul Flatman Farms.

Cllr Bentley thanked everyone for attending and the meeting closed at 8.03pm.

The date of the next meeting would be Thursday 14th January 2021 at 7.00pm on Zoom.

Signed:.....

Chairperson of the Parish Council Date: 14th January 2021

MRS HELEN COOK
CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: wormingford@outlook.com