WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 8TH OCTOBER 2020

ON-LINE VIA ZOOM DUE TO COVID-19, AT 7.00 P.M.

In the Chair:	**Cllr. Bentley**
Present:	**Cllrs. Boyce, Byrne, Evans, Fenn**
Clerk:	**Mrs. Cook**
Also Present	**Two members of the public**

20/135	**WELCOME, APOLOGIES FOR ABSENCE** The Chairman welcomed everyone to the meeting. Apologies were received from Cllr Hearne who was having technical issues joining the meeting.
20/136	**PARISH COUNCILLOR VACANCY** The Clerk confirmed that Christine Grimsey had resigned from the Parish Council and that Colchester Borough Council had been notified. If an election is not called the Parish Council will be able to co-opt at the November meeting. Thanks was given to Christine for her time on the Parish Council.
20/137	**DECLARATION OF INTERESTS** No Cllrs declared an interest.
20/138	**PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST** No members of the public had contacted the Clerk prior to the meeting nor wished to speak on-line.
20/139	**WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT** Cllr Chapman was not present nor had sent a report.
20/140 *20063*	**CONFIRMATION OF MINUTES** **RESOLVED that the minutes of the meeting held on Thursday 10th September 2020 were a true record of the meeting and would be signed by the Chairman outside the meeting.**
20/141 *20064* *20065*	**PLANNING APPLICATION** 1) **PLANNING APPLICATION: 202064. CROWN COTTAGE, MAIN ROAD, WORMINGFORD, CO6 3AB. SINGLE STOREY REAR/SIDE EXTENSION.** **RESOLVED that the Parish Council had no comments to make on planning application 202064.** 2) **PLANNING APPLICATION: 201922. MAYBEL, MAIN ROAD, WORMINGFORD, CO6 3AX. APPLICATION FOR LAWFUL CERTIFICATE FOR EXISTING OUTBUILDING.** **RESOLVED that the Parish Council had no comments to make on planning application 201922.**
20/142	**PLANNING APPLICATION UPDATE** **1) PLANNING APPLICATION: 201102/3. LONG FARM HOUSE, LONGS FARM, MAIN ROAD, WORMINGFORD, CO6 3AN**. The Clerk confirmed that no decision had been made. 2) **PLANNING APPLICATION: 200459.** FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, COLCHESTER. The Clerk confirmed that conditional approval had been granted.

	3) **PLANNING APPLICATION: 193069.** LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD, WAKES COLNE, COLCHESTER, CO6 2AP. The Clerk confirmed that no decision had yet been reached. The Planning Officer was waiting for the application to be officially withdrawn. Cllrs asked that this item be removed from the agenda unless any further decision is made. Cllr Evans joined the meeting at 7.08pm.
20/143	**REC TRUST** Mrs Tansley confirmed that the Village Hall was now open following a COVID-19 risk assessment and carrying out the relevant requirements. The tree near the play area had been removed and there was a small leak on the village hall roof which was being assessed.
20/144 *20066*	**ASSETS** **RESOLVED to sign the Asset Register showing that the Village Hall Building has nil value as the Parish Council is a Custodian Trustee. The Chairman to sign outside the meeting.**
20/145 *20067* *20068*	**PLAY AREA** **RESOLVED that the Parish Council sign the agreement gifting the play area equipment to the Recreation Trust. This will come into effect from the 1st June 2021. The Recreation Trust will also sign the agreement accepting the gift of the play area equipment.** **RESOLVED to have four safety stickers printed to be placed on the basketball hoop stand.**
20/146	**WORMINGFORD IN BLOOM** Christine Grimsey had informed the Clerk that she wished to stand down as Treasurer. The Clerk was waiting to hear who would be taking over. The item would be brought back to the November meeting.
20/147 *20069*	**WORMINGFORD BRIDGE** **RESOLVED that the Parish Council complete the Local Highway Panel application requesting that a width restriction is placed on the Wormingford Bridge.**
20/148	**LOCALITY BUDGET** Cllrs discussed purchasing a new noticeboard and asked the Clerk to obtain some quotes for the November meeting.
20/149 *20070*	**S106 MONEY** **RESOLVED that the idea of solar panels for the village hall be put forward for the S106 ideas for Colchester Borough Council to hold on file.**
20/150 *20071*	**CHURCHYARD GRANT** **RESOLVED that £400 be place in the 2021/22 budget for the Churchyard maintenance. Until the guidance from EALC changes this would not be able to be released and would be return the Parish Council reserves if not spent by the end of the financial year. Previous years grants to the Church, which has so far been ring-fenced would now be placed in the Parish Council reserves.**
20/151	**EALC COURSES** Cllr Byrne confirmed that he had attended the New Councillor training via Zoom and gave a brief report.
20/152 *20072*	**REMEMBRANCE WREATH** **RESOLVED that the Parish Council purchase a wreath at a cost of £17.99 and this be placed by Cllr Boyce at the Remembrance Service.**
20/153 *20073*	**FOOTPATH REPRESENTATIVE** **RESOLVED that Cllr Bentley liaise with Mr Turner confirming the requirements needed in order to carry out the role of Wormingford Parish Council Footpath Representative.**
20/154 *20074*	**MEMBERSHIP** **RESOLVED to renewal the SLCC membership at a cost of £60.00.**

20/155 **FINANCIAL MATTERS**

1) FINANCIAL STATEMENT.

The seven invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.

Payee	Description	Invoice	Chq Number	Net	VAT	Gross
Employee	Salary	PAYE	SO	£ 301.20	£ -	£ 301.20
Employee	Salary	PAYE	101418	£ 8.27	£ -	£ 8.27
Essex Pension Fund	Pension	N/A	SO	£ 97.68	£ -	£ 97.68
Essex Pension Fund	Pension	N/A	101419	£ 2.67		£ 2.67
Employee	Expenses Sept	N/A	101420	£ 35.16	£ 2.40	£ 37.56
Chappel Parish Council	Share in SLCC Conference	N/A	101421	£ 12.50	£ -	£ 12.50
SLCC	Membership	N/A	101422	£ 60.00	£ -	£ 60.00
				£ 517.48	£ 2.40	£ 519.88

20075 **RESOLVED that after further consideration seven payments detailed on the schedule be authorised for payment.**

2) MONTHLY BUDGET INFORMATION

The Clerk had circulated the budget information prior to the meeting. No questions were raised.

3) SIGNATURES

The Clerk confirmed that the signatures were Cllr Bentley, Boyce and Hearne. Cllr Bryne would complete the forms as soon as possible and Mrs Grimsey had been removed from the account.

20/156 **CORRESPONDENCE RECEIVED**

All correspondence had been circulated to Councillors.

20/157 **CHAIRMAN & CLERK'S REPORT**

Cllr Fenn asked that the Clerk to report the broken 30mph sign on Sandy Hill coming into the village to Essex County Council. Cllr Fenn reported that unpleasant odours had been reported to Colchester Borough Council and Fairfields Farm directly.

Cllr Bentley thanked everyone for attending and the meeting closed at 8.00pm.

The date of the next meeting would be Thursday 12th November at 7.00pm on Zoom.

Signed:.....

Chairperson of the Parish Council Date: 12th November 2020

MRS HELEN COOK
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