WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 10TH SEPTEMBER 2020

ON-LINE VIA ZOOM DUE TO COVID-19, AT 7.00 P.M.

In the Chair:	**Cllr. Bentley**
Present:	**Cllrs. Boyce, Evans**
Clerk:	**Mrs. Cook**
Also Present	**Two members of the public**

20/115	**WELCOME, APOLOGIES FOR ABSENCE** The Chairman welcomed everyone to the meeting. Apologies were received from Cllr Grimsey & Cllr Byrne due to family commitments. Cllr Chapman also sent his apologies. No apologies had been received from Cllr Fenn or Cllr Hearne.
20/116	**DECLARATION OF INTERESTS** No Cllrs declared an interest.
20/117	**PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST** No members of the public had contacted the Clerk prior to the meeting nor wished to speak on-line.
20/118	**WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT** Cllr Chapman was not present nor had sent a report.
20/119 *20055*	**CONFIRMATION OF MINUTES** **RESOLVED that the minutes of the meeting held on Thursday 9th July 2020 were a true record of the meeting and would be signed by the Chairman outside the meeting.**
20/120	**PLANNING APPLICATION UPDATE** 1) **PLANNING APPLICATION: 201102/3. LONG FARM HOUSE, LONGS FARM, MAIN ROAD, WORMINGFORD, CO6 3AN**. The Clerk confirmed that an extension of time had been granted till the 17th September. 2) **PLANNING APPLICATION: 200459.** FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, COLCHESTER. The Clerk confirmed that a delay had occurred with this application due to drainage. 3) **PLANNING APPLICATION: 193069.** LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD, WAKES COLNE, COLCHESTER, CO6 2AP. The Clerk confirmed that no decision had yet been reached. The Planning Officer was waiting for the application to be officially withdrawn.
20/121	**REC TRUST** 1) Mrs Tansley confirmed that the Village Hall would be opening on the 20th September to hirers and that the Rec Trust had carried out a COVID-19 risk assessment. Signage and hand sanitisers were now in place at the Village Hall. The tree near the play area would be removed on the 17th September. The positioning of the defibrillator had been raised at a Rec Trust meeting. Discussions had taken place on whether this should be on the wall of the village hall or outside the pavilion. The Clerk confirmed that this could be looked at if funding is approved.

	2) The Rec Trust were in discussions about further security lighting. The Clerk had advised them of possible funding opportunities. 3) No quotes had been received with regarding to relocating the bench.
20/122 *20056*	**ASSETS** **RESOLVED to keep the Village Hall Building on the Parish Council Asset Register but with a nil value as the Parish Council is a Custodian Trustee.**
20/123 *20057*	**PLAY AREA** Parish Councillors thanked Atlas Signs for producing the COVID-19 signs free of charge for the play area. The Clerk agreed to send them a formal thank you. The draft document gifting the play area equipment to the Rec Trust was discussed. No changes were made and this would now be sent to the Rec Trust for their comments. **RESOLVED to topsoil and turf the area around the edging of the play area at a cost of £350.** The Rec Trust confirmed that fixing the bin to the ground would make it very difficult to empty. The Rec Trust asked that this not be carried out.
20/124	**UPDATE ON LIAISON MEETING WITH FORDHAM PARISH COUNCIL AND FAIRFIELDS FARM** Cllr Nick Durlacher from Fordham Parish Council would be in contact shortly with a suitable date to meet. This item would be brought to the October meeting.
20/125	**DEFIBRILLATOR** The Clerk confirmed that the CIF application had been submitted. No funding was currently available from British Heart foundation or CCG. Cllr Brown has warned the Parish Council that this is not something that the CIF normally funds.
20/126	**WORMINGFORD BRIDGE** Cllr Brown is currently asking Officers for an update.
20/127	**LOCALITY BUDGET** This item would be brought back to the October meeting.
20/128	**S106 MONEY** A discussion took place over possible ideas to put forward for possible S106 funding. This would be put on the agenda for October for further discussions.
20/129	**CHURCHYARD GRANT** The Clerk confirmed that she had contacted EALC and was waiting for an update. Discussions took place about granting the money to another organisation within the village who could in turn pass the money on to the Church. Cllrs agreed that this would not be good practice and would be an issue for the Councils Auditor. The item would be brought back to the October meeting.
20/130 *20058*	**VOLUNTEER SCHEME** **RESOLVED to thank the volunteers currently on the volunteer scheme to help residents who had to self-isolate and to make sure they were happy to remain on the list going forward.**
20/131 *20059*	**COURSES** **RESOLVED that the Clerk attend the SLCC conference at a cost of £25 and attend the SLCC AGM.**
20/132	**FINANCIAL MATTERS** **1) FINANCIAL STATEMENT.** The ten invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.

Payee	Description	Invoice	Chq Number	Net	VAT	Gross

Employee	Salary	PAYE	SO	£ 301.20	£ -	£	301.20
Essex Pension Fund	Pension	N/A	SO	£ 97.68	£ -	£	97.68
Employee	Salary	PAYE	SO	£ 301.20	£ -	£	301.20
Employee	Salary	PAYE	101412	£ 41.33	£ -	£	41.33
Essex Pension Fund	Pension	N/A	SO	£ 97.68	£ -	£	97.68
Essex Pension Fund	Pension	N/A	101413	£ 13.39		£	13.39
Employee	Expenses Jul & Aug	N/A	101414	£ 29.27	£ -	£	29.27
EALC	Cllr Training		101415	£ -	£ 8.00	£	8.00
CALC	Membership	N/A	101416	£ 35.00	£ -	£	35.00
Chappel Parish Council	6mth share in phone	N/A	101417	£ 31.93	£ -	£	31.93
				£ 948.68	£ 8.00	£	956.68

20060 **RESOLVED that after further consideration ten payments detailed on the schedule be authorised for payment.**

2) MONTHLY BUDGET INFORMATION

The Clerk had circulated the budget information prior to the meeting. No questions were raised.

3) INFORMATION CLERK'S SALARY

20061 **RESOLVED to comply with the Local Government Pay Agreement for 2020/21 and the National Salary Award Scales as per the Clerk's contract. Barclays Bank would be informed of the increase to the Clerk's salary and Pension with regards to the Parish Council's Standing Orders.**

20/133 **CORRESPONDENCE RECEIVED**

All correspondence had been circulated to Councillors. The Clerk confirmed that Colchester Borough Council's prosecution against Fairfield Farm regarding a breach of working hours had now been withdrawn.

20/134 **CHAIRMAN & CLERK'S REPORT**

The Clerk confirmed that Fordham Road would be closed for four nights on the 15th September while Essex Council Council carry out carriageway patching.

20062 **RESOLVED to purchase Zoom pro each month, while the meetings carried on remotely.**

Cllr Bentley thanked everyone for attending and the meeting closed at 7.52pm.

The date of the next meeting would be Thursday 8th October at 7.00pm, we expect this to be another on-line meeting but this would be confirmed one week prior to the meeting.

Signed:.....

Chairperson of the Parish Council Date: 8th October 2020

MRS HELEN COOK
CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: wormingford@outlook.com

Approved Minutes – 10th September 2020